

**VILLAGE OF HAMMOND
PIATT COUNTY, ILLINOIS**

ORDINANCE #2019-04

**“AN ORDINANCE ADOPTING AN EXPENSE REIMBURSEMENT POLICY
FOR THE VILLAGE OF HAMMOND”**

**ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF HAMMOND THIS
8th DAY OF May, 2019**

**Published in pamphlet form by authority of the Village Board of the Village of Hammond, Piatt
County, Illinois, this 8th day of May, 2019**

ORDINANCE NUMBER: 2019-04

AN ORDINANCE ADOPTING AN EXPENSE REIMBURSEMENT POLICY

FOR THE VILLAGE OF HAMMOND

WHEREAS, the Illinois General Assembly enacted Public Act 100-1094, adding a new section titled Reimbursement of Employee Expenses to the Illinois Wage Payment and Collection Act (820 ILCS 115/9.5), which became effective on January 1, 2019;

WHEREAS, pursuant to the Act, all employers are required to reimburse employees for all necessary expenditures or losses incurred by the employee within the employee's scope of employment and directly related to services performed for the employer;

WHEREAS, all prior existing expense reimbursement policies of the Village of Hammond shall be superseded by the Expense Reimbursement Policy adopted by this Ordinance;

WHEREAS, the Ordinance Regarding Travel, Meal and Lodging Expenses, Ordinance #2017-01 shall guide the reimbursement for travel, meals and lodging expenses by any municipal official or employee; and

WHEREAS, should any section or provision of this Ordinance or the adopted Expense Reimbursement Policy be declared to be invalid, that decision shall not affect the validity of this Ordinance or adopted Expense Reimbursement Policy as a whole or any part thereof, other than the part so declared to be invalid.

NOW, THEREFORE, be it ordained by the corporate authorities of the Village of Hammond the following:

Section 1. The Expense Reimbursement Policy, included as Exhibit A to this Ordinance, is hereby adopted.

Section 2. This Ordinance shall be in full force and effect on May 8, 2019.

PASSED THIS 8th day of May, 2019

AYES: 5

NAYS: 0

ABSENT: 1

APPROVED THIS 8th day of May, 2019.

Deborah Waldrop

ATTEST:

Village President

Brenda Sebens

City/Village Clerk

Ordinance #2019-04 Expense Reimbursement