

VILLAGE OF HAMMOND BOARD MEETING
MINUTES

Wednesday, April 10, 2024

7:00 p.m.

Village Hall, 105 East 1st Street, Hammond, IL 61929

Call to Order at 7:03 pm

Roll Call: President Marsha Burgener-here, Don Chenoweth-here, Kim Gee-here, Sarah Cox-absent, Chip Moore-here, John Drummond-absent, Kelsey Wells-here.

Acknowledgement of videographer: No one was videoing.

Adopt agenda: Don made the motion to adopt the agenda, with a 2nd by Kim. All in favor; motion carried.

Others present: Seth Downs and Mary Downs.

Public Comment: None

Approval of Minutes: Motion to approve the March 13, 2024 Board Meeting Minutes made by Kelsey, with a 2nd by Chip. All in favor; motion carried.

Financials: Check #5765 to LOCIS for \$1,626.00 needs to be added to the Water Fund listing. Kim made the motion to accept the financials, with the additional payment, with a 2nd by Chip. Roll call vote: Don-yes, Kim-yes, Chip-yes, Kelsey-yes. 4 ayes, 2 absent; motion carried.

Water Superintendent Report: Burdick's will be here next week to do the 10 meters plus the firehouse; doing samples and EPA reports; keeping the yard waste pile cleaned up.

Village Clerk Report: Video gaming report for February; need FOIA/OMA certificates of completion from Kelsey and OMA from John; annual garage sales May 10th & 11th – will begin advertising next week; waiting to receive info for clean-up day; would like to put info out again re: finding volunteers to help those that are unable to do their yard work & find those that will need the help; elections are coming up-several seats will be up; appoint a board member to review bank statements monthly; reimbursement form drafted; application for a solicitor permit was given out; appoint a third check signer.

Action on Village Clerk Report: Clean-up Day will be for one day only, Saturday, May 18th, times to be determined with WM; possibly 8:00 – 12:00 or until containers full. Waiting on the list of what WM will take. You must show proof that you live within the Village limits. Ask Susan if the containers can be put in the bank's parking lot for that time frame. Need to revise the Employee Reimbursement Form. The board wants to revise the Solicitor's Ordinance. Kim has been appointed as the third signer for the Village accounts as of April 10, 2024. In regards to

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reviewing the bank statements, Brenda is to draft a uniform page of what needs to be reviewed each month. This way, the board members can take turns reviewing these items.

New Business:

- Kim made the motion to purchase three No Soliciting signs, with a 2nd by Don. Roll call vote: Kim-yes, Chip-yes, Kelsey-yes, Don-yes. 4 ayes; 2 absent; motion carried.
- Several bids were received re: the demo of 303 South “H” Street. Don is to get with Brenda to make a listing of what exactly needs to be done at this property and to make sure each bidder is covered by insurance. Need to double check with Ronnie as to how much dirt the Village currently has available to use. There are items currently on the property that will be the responsibility of the owner’s heirs. Don is to invite the lowest bidder to a Special Board Meeting, April 17th at 7:00 pm.
- Kim made the motion to accept the revised Committee Listing, with a 2nd by Kelsey. All in favor; motion carried.
- Don made the motion to approve Ordinance #2024-02, “An Ordinance Prohibiting the Sale or Giving Away of Intoxicating Liquor Without a License”, with a 2nd by Kim. All in favor; motion carried.
- Chip made the motion to approve Resolution #2024-01, “A Resolution by the Board of Trustees of the Village of Hammond, Illinois, Approving Loan Forgiveness Between Various Funds”, with a 2nd by Kim. Roll call vote: Chip-yes, Kelsey-yes, Don-yes, Kim-yes. 4 ayes, 2 absent; motion carried.
- Kim made the motion to repay funds from the Water Fund to the Sewer Fund at \$100 per month, with a 2nd by Kelsey. Roll call vote: Kelsey-yes, Don-yes, Kim-yes, Chip-yes. 4 ayes, 2 absent; motion carried.
- The variance request and Ordinance #2024-06, “An Ordinance Granting a Variance to the Zoning Ordinance in the Village of Hammond, Piatt County, Illinois”, have been tabled until the correct address of the property is known.

Old Business:

- Table discussion for the Village Hall/Community Building roof.
- Kelsey made the motion to approve Ordinance #2024-03, “An Ordinance Requiring the Mandatory Use of the Village Authorized Solid Waste Hauler”, with a 2nd by Don. All in favor; motion carried.
- Kim made the motion to designate State Funds received for Cannabis Use and Video Gaming to be deposited to a new savings account entitled Equipment Fund, with a 2nd by Chip. Roll call vote: Don-yes, Kim-yes, Chip-yes, Kelsey-yes. 4 ayes, 2 absent; motion carried.
- Brenda is to get with Sarah for help with setting up Facebook guidelines.
- The board went over the draft of the Zoning Ordinance. When the time comes that a new build is to be inspected and an occupancy permit issued, the Board will hire an outside inspector to make sure all is up to code. This is to be added to the Zoning Ordinance. Brenda will make the changes and resend to the Village Board and the Zoning Board members for final review.

Executive Session: Don made the motion to go into Executive Session at 9:01 pm to discuss

5ILCS 120/2 (c) (11) Litigation, 5ILCS 120/2(c)/ (1): Discuss employee issues- the appointment, employment, compensation, discipline, performance or dismissal of the public body or legal counsel for the public body, and 5ILCS120/2 ©/(3): The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, with a 2nd by Kelsey. Kim made the motion to exit Executive Session at 9:42 pm, with a 2nd by Don.

Action on Executive Session: Kim made the motion to continue litigation, with a 2nd by Chip. Roll call vote: Kim-yes, Chip-yes, Kelsey-yes, Don-yes. 4 ayes, 2 absent; motion carried. Kim made the motion to hire Mike Butler for temporary, part-time help for Ron-pay will be \$14.00/hour for 20 hours/week, with a 2nd by Don. Roll call vote: Chip-yes, Kelsey-yes, Don-yes, Kim-yes. 4 ayes, 2 absent; motion carried.

Adjournment: Chip made the motion to adjourn the meeting at 9:50 pm, with a 2nd by Kim. All in favor; motion carried.

Marsha Burgener
Village President

Brenda Sebens
Village Clerk